

REACT International, Inc.
Annual Board Meeting
February 22 – 24, 2002

Board Members Present:

Frank Jennings, Chairman & Region 6
Dick Cooper, Exec. VP & Region 2
John Knott, Region 3
Jack Murrell, Region 4
Larry Fry, Region 5
Lee Besing, Secretary & Region 7
Bob Leef, Region 8
Charles Thompson, President

Board Members Absent:

Fred Lanshe, Treasurer & Region 1
Ron Faulkner, Region 9

Office Staff:

Dora Wilbanks

Guests & Observers

Johnny Stowers (California), Computer Services Chair
Lynn Jennings (Washington)
Michael Cauley (Florida)
Charles Tucker (Florida)

1. Meeting called to order by Chairman Frank Jennings at 8:45am.
2. We have a quorum present.
3. President Thompson passed out copies of the meeting agenda. Mr. Jennings expressed appreciation for those in attendance.
4. Minutes **Motion by** Mr. Thompson, 2nd by Mr. Cooper to approve the minutes from the special board meeting during the July 2001 Convention. **Motion passed.**
5. Officer Reports. Mr. Cooper reported on progress in developing committee duties and responsibilities and posting to the web site.
6. Reports of Committees of the Board:
 - Financial: Mr. Thompson reported that no report was present from the Finance Committee and the treasurer, Mr. Lanshe, is not present. The office manager reported that she expected to have a fax copy of his report later in the meeting. Discussion of who can sign financial paperwork and discussion of reports from investment agency being available.
 - Membership: Mr. Cooper reported there had been no actions required in past year.
 - Office Review: Mr. Jennings reported that this was to be done this weekend.
7. Corporate Committee Reports: Mr. Cooper read reports from...
 - Publications Review: Stuart DeLuca provided written report. Some highlights of report included new team charter certificate, new manual for Planning Safe Community Events,

reviewed current publications (not complete) and advised office manager of some which did not meet standards, this process is on-going. Committee offers assistance in helping other committee's to develop their own brochures or materials to ensure quality control. REACTer mailing and publication issues. Report asked for 2002 budget increase from last year reflecting last year's over budget results (\$2590.33 - caused by higher postage, printing of unexpected large issue after 9/11) and to add compensation for a new "Arts Director" of \$100 per issue, \$600 annual. Proposal made to change advertising rate structure (reduce 50% or more) to attract new advertisers. Referred to Mr. Cooper to implement.

- Computer Services: Johnny Stowers provided written report (deferred until later in agenda)
 - Public Relations: Ron McCracken provided written report via email. Committee reported we publicly supported two ARRL petitions before FCC dealing with Amateur Radio matters. Other points covered Radio Hero Award, WTC Disaster Relief Efforts, asked for funding for 40th Anniversary Logo design to reward contest winner(s), asked to have designation changed from "Liaison" back to "Committee", a video PSA is being developed at Oklahoma City Community College as a term project.
 - Training & Development Committee: Tom Currie provided a written report summarizing work on level 1 Emergency Communications report, with level 2 under construction. Course available for members only from the web site with instructions via email. Mr. Currie asked for records to be established for tracking persons taking various training courses. Committee asked for budget to cover a corporate seal and labels to put on certificates of completion and \$40 to purchase software to generate random test questions.
 - Membership Development and Retention: Ed Greany presented written report providing some excellent ideas for teams to incorporate in their programs and idea for new manual to be distributed to teams on this topic via electronic means or sold via paper copy. Discussion about forming teams in other countries where income levels are sub-par compared with the USA and setting rates.
 - FCC Liaison: William Riley wants letter of recommendation to the FCC from REACT International.
 - Life Membership: Richard Gamble submitted annual report on number of Life Members. As of end of 2001, there were 230 Active Life Members and 163 Unattached Life Members.
 - Convention & Site Selection: Selma Dassa has resigned from the committee, but reported that there have been no firm bids yet for 2003 or future years.
8. Review of Committee Structure and Operation: Mr. Cooper presented some recommendations to combine some committees and eliminate others, along with recommendations for keeping or changing committee chairs. Mr. Cooper presented recommendations as follows. (Note these were proposals, not actions unless indicated below.) It was noted that the Bylaws did not specify who appoints committee chairpersons, that the conventions traditionally passed a sheet to ask for volunteers and the Board would select persons for each committee. The president has been appointing chairs and asked for guidelines on this topic. He had created a Disaster Response Procedures Review Committee to review RI's response to the WTC disaster on 09/11/2001.
- Awards and Recognition – Florence Hedges (IN).
 - Bylaws, Policy & Procedures – Johnny Stowers (CA)
 - Communications – Vacant.
 - Computer Services – Johnny Stowers (CA)
 - Convention & Site Selection – Vacant, recommended Paul Oby (MN)

- Five Year Planning – Dick Cooper (NJ)
- Government & Voluntary Agencies – Vacant, combine two committees into one.
- Junior REACT – Linda Faulkner (Ontario)
- Life Membership – Richard Gamble, include Life Membership Chairperson into this committee, or sub committee of it. There has been no committee other than meeting at conventions.
- Membership Development and Retentions – Ed Greany (CA)
- Public Relations – Ron McCracken and Bob Kaster, asked for the board to change designation from “Liaison” back to “Committee”.
- Publications Review – Stuart DeLuca (TX)
- Rapid Response Teams – Bob Lumpkin (MD), Chris Myers (FL), and John Fiskin (WA), combine to a NDCAT position, liaison or committee, eliminate RRT as committee. Discussion on funding of the Florida DCAT program by government agencies and how that could be expanded to a NDCAT system.
- Training and Development – Tom Currie (KY)
- Ways and Means – Vacant but recommended Frank Jennings (WA)

Final Committee / Liaison Structure decided upon...

- Awards & Recognition Committee – Florence Hedges (IN)
- Bylaws, Policy & Procedures Committee – Johnny Stowers (CA)
- Communications Committee – William Riley (MD)
- Computer Services Committee – Johnny Stowers (CA)
- Convention & Site Selection Committee – Vacant
- Emergency Response Committee – Chris Myers (FL) <pending>
- Five Year Planning Committee – Dick Cooper (NJ)
- Government Relations Liaison – Vacant
- Junior REACT Committee – Linda Faulkner (Ontario)
- Membership Development & Retention – Ed Greany (CA)
- Public Relations Committee – Ron McCracken (Ontario)
- Publications Review Committee – Stuart DeLuca (TX)
- Training and Development Committee – Tom Currie (KY)
- FCC Liaison – William Riley (MD)
- Voluntary Agencies Liaison – Vacant
- Ways & Means Committee – Vacant

Note: Some candidates were identified for the vacant positions of Convention & Site Selection, Emergency Response, Government Relations, Voluntary Agencies and Ways & Means. It was also noted that these committees and liaisons would not be reformed automatically at the summer conventions unless the officer / board feel changes are needed.

Motion by Mr. Cooper, 2nd by Mr. Knott to approve this modified structure. Motion passed. Duties of each committee are posted on the website by Mr. Cooper except for the new Emergency Response Committee and that will be updated after his return home from this meeting.

9. Review Current Committee Chairpersons and Performance:

- Awards and Recognition – Florence Hedges (IN) Poor response from members, need to encourage they push this more at RI levels.

- Bylaws, Policy & Procedures – Johnny Stowers (CA) still need to complete revision of office policies.
- Communications – Vacant, recommend William Riley (MD)
- Computer Services – Johnny Stowers (CA)
- Convention & Site Selection – Selma Dassas resigned, now Vacant. It was noted that there was room for much improvement in how their guidelines are implemented. . Paul Oby (MN) and Walt Young (FL) were suggested as possible candidates for this position. It was felt that past convention chairs or more experienced attendees were preferred as chair or on this committee.
- Five Year Planning – Dick Cooper (NJ)
- Junior REACT – Linda Faulkner (Ontario)
- Life Membership – Richard Gamble (NV)
- Membership Development and Retention – Ed Greany (CA)
- Publications Review – Stuart DeLuca (TX)
- Rapid Response Teams – Chris Myers (FL), Bob Lumpkin (MD), John Fiskin (WA)
- Training and Development – Tom Currie (KY)
- FCC Liaison – William Riley (MD)
- Government Relations – Vacant
- Public Relations – Ron McCracken (Ontario) and Bob Kaster (OK)
- Voluntary Agencies – Vacant
- Ways and Means – Vacant

10. Bylaws – No Proposals submitted for vote

Mr. Thompson would like to have the board consider making the term of office for “president” be set as a two year term, formally establish the office of “executive vice president” as second in charge, deletion of the office of vice president, establishment of authority of the Board to establish additional vice presidents for specified purposes. Mr. Murrell suggested this would be suitable topic for email discussions.

11. Review Policies

- Consideration of current policies
- Identify needed policies
- Team Handbook - Valley Wide REACT (Boise, ID) has offered to go through the handbook and present a revised version back to the board for the July 2002 convention for approval. It was noted that the Publications Review Committee had already been assigned that responsibility. Most of the problems included missing pages due to double-sided pages being miss-fed through the copier and poor quality copies off of non-masters. Discussion held on ability of office to keep clean master copies or reproduce a master copy that can be used in the future for making better quality copies, versus re-writing sections or creating new sections. Mr. Thompson reminded the board that any new materials in this document must be printed and mailed to all existing teams.

12. Awards – Standards for issuing, size, appearance or wording of certificates by the Board / President: Mr. Leef to take photo of his Goebel Award to consider as standard for that award, establish hierarchy for awards with Goebel Award at the top, followed by the President’s Award, and some lesser awards. Assign this task to the President to standardize and provide written guidelines.

13. Financial Review. Review of fiscal results of 2000 and 2001. Copies of the Audit Statement from Singleton & Bardowski, LLC were distributed. Financial reports from the computer were

distributed. **Motion** by Mr. Cooper, 2nd by Mr. Fry to direct Mr. Thompson to sign the audit letter on behalf of the corporation. **Motion passed.** Discussion held about simplifying structure of accounts used for internal bookkeeping. Discussion on tax returns. All returns have been completed and are awaiting signatures. **Motion** by Mr. Cooper, 2nd by Mr. Knott to direct Mr. Thompson to sign the returns on behalf of the corporation. **Motion passed.**

Signatures on checking accounts: Currently two signatures are required for every check. Mr. Thompson asked that we allow Dora to be first signature on the account and require a second authorized signature if over a designated amount or non-budgeted item. **Motion** by Mr. Fry, 2nd by Mr. Leef to authorize Dora Wilbanks to sign all checks under \$250 plus routine expenses such as rent and telephone. Dual signatures are required for all other checks. **Motion passed.** (Note: See near end of minutes for specified list of signatures on all accounts.)

14. Insurance – RI liability insurance policy renewal. Renewal offer was \$19,871 for 2002 from the same carrier as prior years. Binder to be faxed to RI HQ as soon as received from the underwriter. **Motion** by Mr. Thompson, 2nd by Mr. Cooper, to accept this offer. **Motion passed.**

Mr. Leef asked why RI HQ did not have a copy of any claims paid by our insurance carrier to allow the officers or board to be aware of any losses covered by our insurance. **Motion** by Mr. Leef, 2nd by Mr. Cooper to have the president ask our insurance company to provide copies of these claims / loss records to our office. **Motion passed.**

15. Office Procedures Manual. Work in progress by the office staff, over seen by executive vice president. A three ring binder was shown to the board with the existing manual as developed to date by Ms. Wilbanks.

16. Proposed letter to FCC respecting GMRS. Mr. Thompson explained that he did not write a letter to the FCC regarding the proposed GMRS changes that he had been instructed. (Reducing fees or doubling life of GMRS license from 5 to 10 years, inquiring about reinstating team GMRS licenses or easing restrictions on grand fathered team GMRS licenses.) The FCC denied the first item, cost or length of license, in early February 2002 after a petition filed by Mr. Leef and Alan Dixon in 2001. **Motion** by Mr. Besing, 2nd by Mr. Leef to refer this issue to Mr. William Riley, REACT FCC Liaison, to inquire with the FCC. **Motion passed.**

17. Review of progress with WPRT-970 License. Mr. Thompson stated he had consulted with a Dallas based radio dealer who recommended using a professional licensing company in Pennsylvania (who he used) to aid us in modifying this license to achieve what we need. **Motion** by Mr. Leef, 2nd by Mr. Besing that we authorize the president to engage the services of a consultant to complete the WPRT-970 license modifications as required. **Motion passed.**

18. Five-Year Planning Committee. This was established one year ago. Permanent members of the committee shall be the chairs of the following committees; Membership Development, Public Relations, Computer Services, and Publication Review. The committee or board may add other members. The RI Executive Vice President shall be the chairman of this committee.

19. Operation of the Board of Directors. Question raised over whom approves a team charter. Bylaws calls for the Membership Committee (of the board) to approve or handle disputes involving team or councils. Directors are currently notified of all applications for charters. Charters are sent to councils and directors for approval.

Discussion held on the subject of timely responses to board email messages and problems with mail servers delaying the receipt of messages by individual directors. Mr. Leef stated that he generally got immediate responses from Mr. Thompson even if he didn't always get the answers that he wanted.

Discussion held on the subject of the role of the officers versus the board in running the daily business of the corporation, while the directors were responsible for managing their regions.

Mr. Cooper reiterated the official policy of clearing all public statements or releases on behalf of the corporation with the president prior to being released. This includes the committees who wish to issue official releases.

20. Computer Committee. Johnny Stowers presented a written report. Committee has been updating pages and removing dated items, moving toward providing more membership oriented services on the web site, affordable web sites / domain names for teams and councils, educating our membership on how to utilize the computer to help their team. Mr. Besing presented an offer to move toward establishing a stand-alone web and mail server for REACT use. Domain hosting would be \$60/year including domain name registration and email aliases. **Motion by Mr. Knott, 2nd by Mr. Cooper** to direct the computer services committee to proceed with establishing the domain hosting and mail services for teams and councils as presented by the committee. **Motion passed.** Mr. Murrell urged the committee to write articles for the REACTer and "Team Topics Mailings" (if restarted) to help educate those who may not currently be accessing the web site.

Mr. Stowers explained what changes have occurred with the database over the past year, and what changes the committee would like to see done. He asked for input on standardizing the information listed for each team / council on the website to be made public. **Motion by Mr. Cooper, 2nd by Mr. Knott** to adopt a policy of standardizing the info for each team and council on the web site with team number, name, address, 2 phones, fax, web address, 2 email addresses and other info deemed possible by the computer services committee. Motion passed.

21. Closed Session – covering a non-pending legal matter with briefing from Mr. Thompson in his role as General Counsel.
22. Proposal to establish MOU with Civil Air Patrol (CAP). Mr. Leef stated that many REACT Teams are currently working with their local CAP chapters and to establish such an agreement would encourage others to work together similar to our MOU with ARRL. **Motion by Mr. Besing, 2nd by Mr. Thompson** to authorize Mr. Leef to investigate the possibility of establishing a Memorandum of Understanding (MOU) with Civil Air Patrol. **Motion passed.**
23. Philippines "REACT". Ed Greany has been in contact with a group in the Philippines with 8,000 members that was started in 1982. Discussion held on possibility of establishing formal relations with them that could result in their becoming members of RI. Mr. Thompson read e-mail from a regional director from this organization. Their website is located at www.geocities.com/reactkMLN, with pending site at www.REACTKAAMULN.org. Discussion centered around what services RI could reasonable expect to deliver to Philippines and the possibility of needing to establish a separate regional director position due to population. The board researched current exchange rates (51 pesos to 1 US dollar) and economic conditions in the country. International rates are presently set at \$15(US) per adult and \$5(US) per junior member for Trinidad and Tobago. Charter application fee remains \$15/team. Mr. Thompson to share this information with Mr. Greany for communications with his contact in the Philippines.

Mexico “REACT”. We have a team wanting to form in Mexico City. The board decided to offer the same rates of \$15(US) per adult and \$5(US) per junior member to teams being formed in that country. Mr. Faulkner to handle contact, with translation provided by Mr. Leef and copied to Ed Greany.

Meeting recessed at 6:15pm on Friday until 8:00am on Saturday

24. REACT Store Items. Proposals from various sources were provided to supply REACT caps for resale to our members. Mr. Leef worked together with Mr. Faulkner in consultation with Mr. Bob Kaster of OK to obtain bids. Discussion held about professionalism in appearance, differences in opinion regarding black or orange colored caps. **Motion by** Mr. Cooper, 2nd by Mr. Besing to recommend a full black, high crown, 5 panel cap with embroidered REACT patch on the front. 2 opposed, 6 in favor. **Motion passed.** It was noted that we needed to stock both with mesh and solid backs for summer / winter seasons. Discussion held on benefits of quality of caps available from USA manufacturers compared with some overseas providers, versus the price point difference of where teams would seek to make their own arrangements locally.

Discussion held about existing supply of standard patches (we have hundreds in stock), the blue edged patches (from Pennsylvania) and a proposal from Mr. Leef to add “volunteer communications” inside the triangle below “REACT”. Discussion held on past versions of “Junior REACT” patches with the add-on “flash” bar or inclusive in the same patch like the “Life Member” style patch. Discussion held on authorizing the manufacture of a “flash” bar with “volunteer communications”. **Motion by** Mr. Leef, 2nd by Mr. Thompson to direct management to order “flash” style patches with “volunteer communications” for sale through the REACT Store. **Motion passed.**

Mr. Besing reminded the board that our auditors had found some inventory items being sold below actual costs, when compared with recent purchases.

25. Criteria for 100% Team Renewal. Current procedure is to count the number of members on the team roster at the end of the year and compare with number of members renewed for the current year’s renewal. Discussion held. Mr. Thompson stated that in the absence of board objection, he would compare previous year’s renewal report against the current year’s renewal report when determining which teams reached the 100% renewal levels.
26. Design of ID Cards. Discussion about removing the CB9 Logo from the membership ID card which many members currently cover up with a personal photo and laminate for use as a photo ID card. Discussion by Mr. Murrell regarding CB9 and REACT’s history. Consensus was to leave them alone, as those who use photo ID’s would cover them up, and those who don’t, won’t.
27. On-line Certificates. Mr. Thompson proposed that RI provide a variety of award certificates be placed on the REACT website with the capability of being filled out online (Team name, awardee name, signature name, date, etc.) so that local Teams could fill out the blanks and print the certificate directly from the website. Discussion held about using Adobe Acrobat to enable this on the website. Referred to the Computer Services Committee for implementation.
28. Cause for Resignation of Vice President. Mr. Thompson reported that Vice President Fred Lanshe had previously submitted his resignation from the office of Vice President.
29. Budget - Balanced budget \$101,275 was reached and adopted.

30. Proposal by REACTer Editor. Mr. Stuart DeLuca has proposed to add \$100 per issue to reimburse the services of REACT member Pat Knight (wife of Mr. Besing) to serve as “Art Editor”. He had previously asked for funding to purchase Adobe PhotoShop at \$600+ but felt the learning curve was too steep. (Note: Mr. Besing abstained from voting on this issue.) Ms. Knight owns a Computer Consulting firm in San Antonio, Texas and has a working knowledge of graphic layout work. She has already been working on the March / April issue to rework the Iowa 2002 Convention logo. **Motion by Mr. Cooper, 2nd by Mr. Murrell to accept Stuart DeLuca’s proposal to engage Pat Knight as Art Director for the REACTer with a reimbursement of \$100 per issue. Motion passed.**
31. Review of American Red Cross and Salvation Army MOUs. Discussion held on purpose of these agreements being to encourage local Teams and chapters to work together. Topics included the right of REACT Teams to have their members to wear REACT uniforms and be identified as such while volunteering with these agencies. Several examples were provided where such issues had caused problems in local situations when local personnel from the other agency objected to the REACT members wearing their uniform or using their REACT radios. Other issues included the right to have reasonable signage to identify REACT when operating a station during an event. It was suggested that we submit some proposed revisions to these two organizations to cover these issues. This would normally be the duty of the Volunteer Agency Liaison, but that position is currently vacant. It is the consensus of the board that the President should address this issue.
32. Progress Report of Disaster Response Procedures Committee. Mr. Thompson appointed this committee with Mr. Bob Kaster (OK) as Chair and other selected members from around the USA to review RI’s response to this disaster relief effort and other recent disasters to determine how we could improve our response in the future. Discussion was held on the “Command and Control System” used by fire departments and other emergency response agencies. It is hoped that this committee will come up with a plan on how to coordinate RI’s response to the local representative on the scene of the disaster. RI does not issue marching orders to local teams to mobilize them and send them to the scene. Move by Mr. Leef, 2nd by Mr. Knott to table this matter until after the committee report has been received. **Motion passed.**
33. Consideration of items submitted for consideration by Director Leef. Questions were asked about past items approved by the board regarding website links to a GMRS directory website and the establishment of a supporting membership (i.e. businesses who donate money to REACT). Mr. Cooper will send information to the Membership Development Committee regarding these past issues that still need action, including location of a spokesperson. Mr. Besing suggested that the sailor/amateur who was invited to speak during the Trinidad Convention at the amateur breakfast be contacted to see if he would serve in the purpose.

Suggestion was made to establish an annual award for team/council websites to be managed by the RI awards committee, rather than the convention staff. Suggestion to allow addition of new members via the website on a form in a member only area. It was mentioned that email and fax could be used at this time to add new members with use of a credit card for payment. Mr. Besing expressed his concern about verification of person submitting info to prevent an unauthorized person from adding members to a team without the team’s official knowledge.

Other items included questions about office procedures for handling inquiries being passed through the office which is intended for a director or committee, being aware of what resources are available from the office.

Questions were raised about the E-Comm Course, and how we were publicizing the availability of this course to our members. Members send email to “IwantEcomm@reactintl.org” and they get an auto-responder message with instructions on how to download the file in a zipped format. The thought was mentioned that a form could be placed on the website for folks to complete before being redirected to the download site.

Translation of materials into Spanish was approved at an earlier board meeting, but the question was raised about which committee should be assigned to accomplish this. Member names for translators to be provided by Mr. Leef to MD&R Chair Greany.

Mr. Leef checked with Teams within his region to verify facts on the RI website and found listings on the RI Website which were invalid or missing. Discussion was held about the mechanism to make sure that dropped teams are dropped and new teams added in a timely manner.

Establish a nominating committee to find at least two candidates for each director position so that there would be an election to enable teams to vote. Discussion held on the difficulty in locating suitable candidates in past elections. It was noted that regions 3, 6 and 9 were eligible for voting in 2002. It was believed that all three current sitting directors would be running for election.

Mr. Leef mentioned the need for RI to respond to adverse comments about REACT that appear in the media, so the public has a proper image of us. Discussion held about why Mr. Thompson chose to not respond to a recent article.

Mr. Leef asked what process was followed when inquiries came in via the toll-free “877” number regarding how teams are contacted. It was pointed out that Dora would not know if the call originated from that number or other sources. Mr. Besing suggested that we have Dora ask where they heard about us when she talks with callers. Mr. Thompson suggested she could log these type of calls and report back to the directors on a twice-monthly basis so they could be followed up in a timely manner. Dora explained that she sent all inquiries to the nearest team or council when received, and to the director if not applicable. Mr. Knott asked that the director be kept in the loop. Mr. Thompson asked Mr. Knott to design a procedure for handling various types of membership inquiries, who to be contacted and what materials should be sent.

He asked if we were having any luck finding someone to accept the chair position for Volunteer Agencies Committee. Mr. Cooper to attend the next Maryland Council meeting to make inquiries.

Mr. Leef asked that the Board try to handle more business via email during the year to reduce the length of the agenda during the board meetings.

Question was asked about writing letters to manufacturers of GMRS equipment asking them diplomatically that models requiring a FCC license carry that note in promotion and packaging. He asked that a letter to manufacturers be sent requesting GMRS models requiring a license have that note in advertising and packaging. It was decided the Communications Committee Chair should do this.

Proposal for a REACT Calendar for 2003 or 2004. Mr. Leef suggested that we encourage Teams to collect photos of Team Events. He had a scenic calendar that he said could be made using photos from Teams and used for fund raising or publicity. Perhaps a contest could be run to collect and judge the photos over the rest of 2002. Costs were discussed with quantity breaks for

discounts. Mr. Leef asked if it would be feasible for the Publications Review Committee to write an article on the topic and collect these photos from the members. He was given permission.

34. Election of President. Mr. Jennings opened the floor for Nominations for the election of President. Mr. Knott nominated Mr. Thompson for reelection. Mr. Thompson accepted the nomination. There were no other nominations from the floor. Mr. Thompson spoke about his accomplishments and plans for the future if reelected. Mr. Thompson was elected by acclamation.
35. Announcement of officer changes. Mr. Thompson proposed that Mr. Besing be appointed as Treasurer (while remaining as Secretary), and Mr. Norman Kaplan (Silver Springs, MD) as assistant Treasurer. Mr. Besing plans to resign as Director of Region 7, if the board can confirm a replacement Director for Region 7. **Motion by** Mr. Cooper, 2nd by Mr. Knott to appoint Mr. Besing to serve in the dual position of Secretary / Treasurer. **Motion passed.** **Motion by** Mr. Jennings, 2nd by Mr. Fry to appoint Mr. Cooper to the position of Executive Vice President. **Motion passed.** **Motion by** Mr. Cooper, 2nd by Mr. Knott to create the position of Assistant Treasurer and to appoint Norman Kaplan to this position. **Motion passed.** **Motion by** Mr. Thompson, 2nd by Mr. Leef to appoint Mr. Bob Kaster (OK) to the remaining term for Region 7 Director. **Motion passed.** The office of Vice President will remain vacant for the time being. All terms are set for 12 months per the bylaws.
36. Convention Site Selection. Interest has been generated from the Team in Las Vegas to host the 2003 convention. Follow-up will be made to be sure that this issue is handled in a timely manner. Mr. Murrell said the Indiana Council was interested in hosting a convention in 2003, had completed the paperwork, but did not get the package to Mr. Murrell for delivery to this meeting. The process of selection was discussed with timetable for approval and recommendation by the site selection committee and referred to the convention delegates. The observation was made that we need to get back into the pattern of approving sites two years in advance.
37. Financial statements were received from the Trinidad & Tobago REACT Council showing they had passed \$1000(US) to the 2002 Convention Hosts. T&T had previously received \$1000(US) donation for starter cash from the 2000 convention host, Florida State REACT Council.
38. A supply bid was received via Mr. Faulkner for some new items to be put in the REACT Store. One item was a 6"x9" orange and black REACT Flag, single faced reversed, for mounting on car antennas with Velcro fasteners. Cost would be approximately \$1362(US) to have 250 quantity made. Concern was expressed about loading our inventory with items without a market survey of the membership. A decision was to wait until we see how well the Caps previously authorized are sold.
39. Discussion about the 2002 Convention in Iowa, July 15-18, 2002. The schedule was presented, along with a copy of the registration form and article submitted to the REACTer. The main convention will begin on Tuesday with preliminary meetings on Monday. Mr. Thompson expressed some concern over the format of future conventions, specifically the length of the convention and which days of the week it would occur on. It was noted that the convention packet did specify both three and four day formats. The schedule calls for a board meeting at 8am on Sunday which we wish to move to Monday.

40. Other Items

- Charlie Land (TX) has arranged to reactivate the 877-554-4859 toll free membership number that had previously been set up by Eric Hutchins (NM) for use on the RI Bumper Stickers and other materials. Mr. Land is employed by a local telephone company and arranged to have the registered name changed to REACT International and have the number terminated at RI HQ's voice line. Cost is five (5) cents per minute and Mr. Land is covering the cost out of his pocket as a donation. He reserved the right to submit the bills to RI for reimbursement should the monthly billing amount become excessive (he mentioned \$50/month as a ceiling amount). It had been suggested that if usage became excessive, perhaps diverting the line to the fax line with a voice/fax switch to an answering machine.
 - Decision was held on the subject of counting ballots for the 2002 director elections. Mr. Thompson suggested that we send the ballots to the corporate accounts as we did last year for the 2001 elections. Normal procedure in the past was to require the convention host to open a PO Box dedicated to receive the ballots. It was noted that having the CPA count the ballots. **Motion by Mr. Cooper, 2nd by Mr. Knott, to send this year's ballots to the CPA for counting and reporting the results back to the board. Motion passed.**
 - Note: Mr. Murrell departed the meeting to return home at 8:45am on Sunday, February 24, 2002 while meeting remained in progress. All other directors / officers are still present as specified at the beginning.
 - **Motion by Mr. Thompson, 2nd by Mr. Cooper** that the board of directors adopt corporate resolutions as required by our financial institutions. Copies of all resolutions will be attached to the official copy of these minutes. **Motion passed.**
 - **Motion by Mr. Cooper, 2nd by Mr. Fry** that the Board of Directors recognizes FRS Radio as an important communications tool that should be used by Teams and members, where and when appropriate. **Motion passed.**
 - Mr. Besing submitted his written resignation effective the end of this meeting from the position of Region 7 Director due to his appointment to the position of Secretary / Treasurer. The board accepted his resignation.
 - **Motion by Mr. Thompson, 2nd by Mr. Fry** to appoint Mr. Bob Kaster to fill the position of Region 7 Director. Term to expire in July 2003. **Motion Passed.** Mr. Kaster was contacted by telephone during the meeting and has confirmed that he has accepted this position.
41. Consider status of any director who has missed two consecutive meetings. Due to the absence of Region 1 Director, Fred Lanshe for the second consecutive board meeting, and in accordance with the Bylaws section 5.5(b), Mr. Lanshe was deemed to have resigned. No successor has been appointed at this time.
42. **Motion by Mr. Thompson, 2nd by Mr. Cooper** to Adjourn. **Motion passed.** Meeting adjourned at 11:32am on February 24, 2002.

Minutes submitted by Lee Besing, Secretary